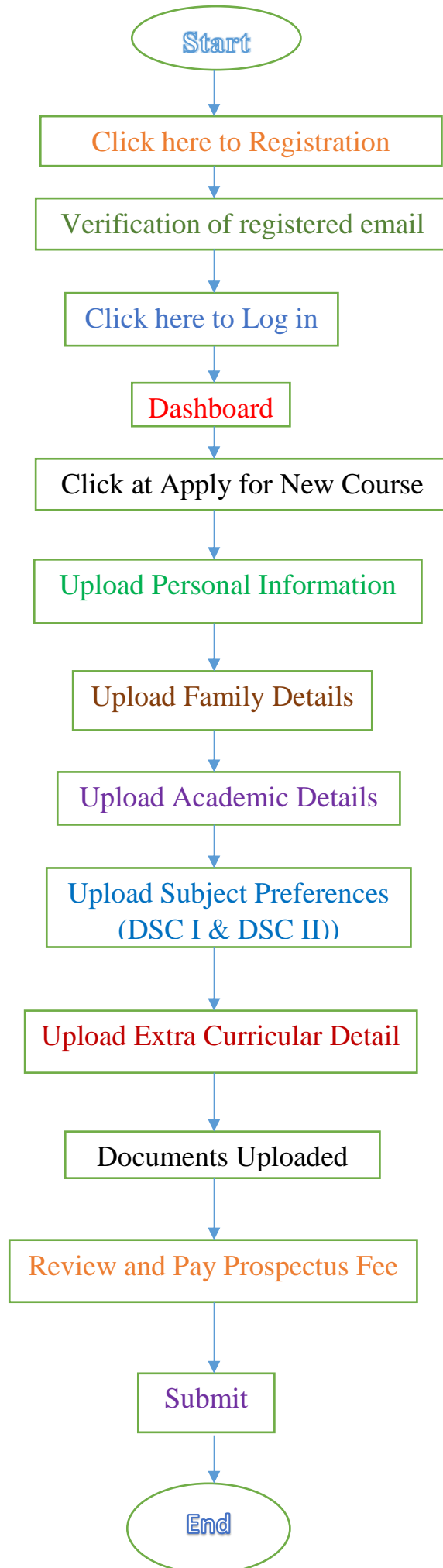
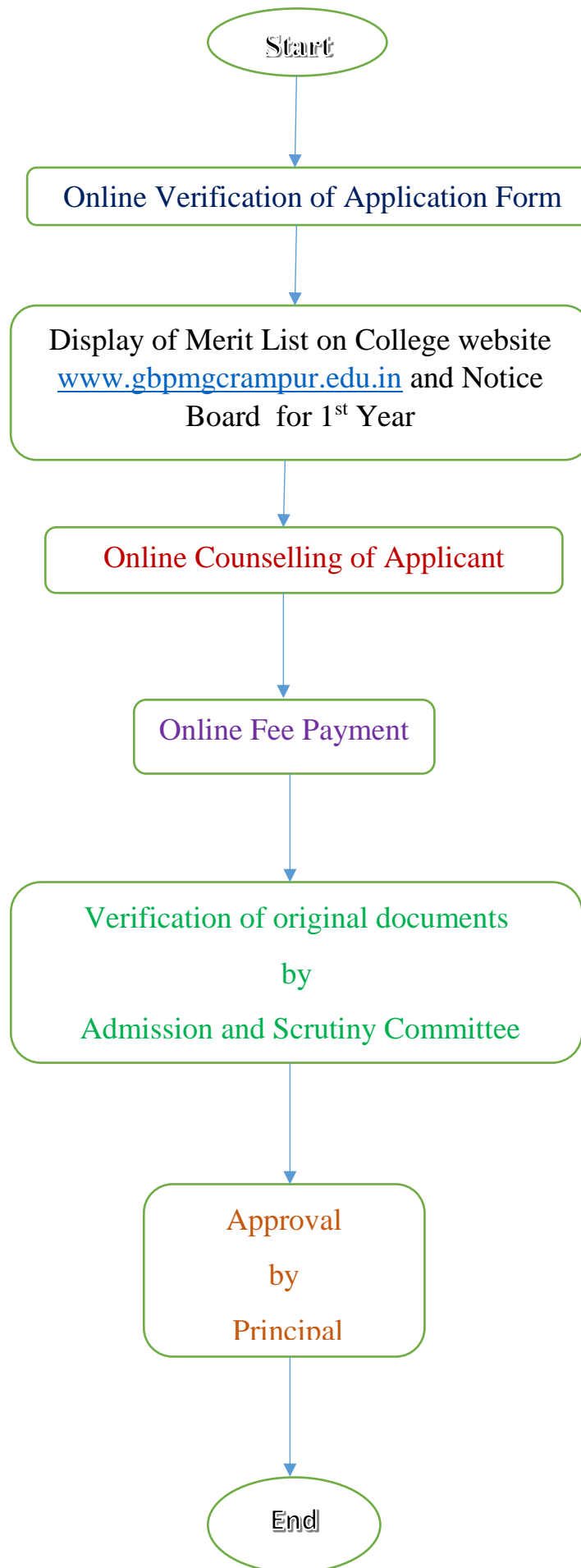


HOW to APPLY



Process after Submission of Application Form



Warning : Furnishing of false information or suppression of any material fact(s) in the Online Application form(s) would render immediate disqualification of the Applicant(s).

Important Instructions regarding filling up of online application(s) form(s):

1. Applicant(s) are required to [apply online](http://www.gbpmgcrampur.edu.in) through college official website i.e. www.gbpmgcrampur.edu.in No other means/modes of application are acceptable.
2. Applicant(s) must have a [valid Email ID and his/her own active Mobile Number](#) before registering and creating login credentials.
3. Applicant(s) must **verify the email** before logging in. It is a one-time process.
4. Verification mail may reflect in **inbox or spam folder** of the email account holder.
5. After creating login credentials, applicant(s) need to login with these credentials. He/she will be redirected to **dashboard page**, from where he/ she can apply for the relevant course.
6. Applicant(s) need to click on '[Click Here to Apply](#)' link, to apply for the Course.
7. Applicant(s) should carefully fill all the information asked in the Form and then save it.
8. The Applicant(s) is required to upload the following documents at the appropriate web links provided for that purpose:
 - Matriculation Certificate, in support of his date of birth/proof of age.
 - 10+2 marks sheet for merit generation.
 - Character certificate (issued by the competent authority)
 - Migration certificate (for students belonging to boards other than HP Board)
 - The category certificates for claiming reservation such as fees relaxation, age relaxation etc. against their respective category, applying for.
9. The Applicant(s) is also required to upload his/her recent coloured photograph image facing the camera and signatures.
10. Only the applications of applicants who fulfill all the requisite eligibility criteria will be accepted by the system.
11. **Applicant(s) can change their details in the application form even after the final submission of form but will not be allowed to edit their application form after the form has been verified by the college admission committee.**

Fee structure and Mode of Payment

The fees of all type prescribed for the Applicant(s) are mentioned in prospectus.

However, the Applicant(s) are required to follow below mentioned procedure to pay the fees:-

- After submitting application, '[Pay prospectus fee](#)' link will be visible in the second grid of dashboard page. Applicant(s) will be able to see applications submitted by them in the application status grid with fees payment (prospectus fees) status.
- '[Pay prospectus fee](#)' link will be available there only for those applicants for which the prospectus fees is not paid.
- Fee can only be deposited from various online mode
Online Payment - Applicant(s) can pay using [Net banking](#), [Debit Card](#), [UPI \(Google Pay, PhonePe, Paytm, Bhim etc.\)](#) for Online Payment to the college.
- [Pay now](#) link will be disabled after the last date of submission of form.

General Instructions:-

- Before filling up the online application form, the Applicant(s) are advised to read carefully the [Prospectus / Handbook of Information](#) and also ensure that he/she is eligible as per the criteria as prescribed in the Prospectus.
- The application received through any **other mode (offline etc.) will not be accepted and summarily rejected.**
- Online Application process must be completed (including Form Filling and Submit Prospectus Fee) before last date fixed for submission of online form as per HPU / College Notification, after which the web link will automatically be disabled and no subsequent correspondence will be entertained in that respect.
- The Applicant(s) applying for the admission should ensure that they fulfill all eligibility criteria as prescribed for admission. Their admission at all stages will be purely provisional subject to satisfying the prescribed eligibility conditions.
- College takes up verification of eligibility conditions with reference to original documents at subsequent stages of admission process.
- The list of selected Applicant(s) will be drawn in the order of their merit
- **The students in the merit list are directed to pay college fee within the stipulated period as mentioned in the college schedule, otherwise the seat will be allotted to other students.**